Position Opening:

**Fire/EMS Captain**

**Recruitment & Retention Coordinator**

**Day & Swing Shift - Average 40 hrs. Per Week**

*Flexible Schedule*

**Duration: Grant Funded Through June 2027**

Primary Duties

Duties of a fire Captain; Assist with all areas of fire department operations and administration. Supervise fire and EMS personnel at the station and during incident operations. Plan, coordinate, and implement recruitment, training, and retention of volunteers.

Job Description & Employment Application available on the TRFD website [www.tenmilefire.org/employment](http://www.tenmilefire.org/employment)

Applications Due December 29, 2023 (must be postmarked)

Assessment & Interviews Week of January 8th, 2023

A group of fire trucks parked in a parking lot

Description automatically generatedA fire truck with a hose on the ground

Description automatically generatedA group of people standing next to a fire truck

Description automatically generatedStart Work Week of January 15th, 2023